



# G.T. (Ellen Yeung) College Secondary Section

優才(楊殷有娣)書院  
G.T.(Ellen Yeung)College  
10, Ling Kwong Street  
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## Office Staff Application Form

*Please read the "Notes for Applicants" before filling in this application form.*

Post Applied for: \_\_\_\_\_

### Personal Particulars

|                   |          |  |               |                             |  |
|-------------------|----------|--|---------------|-----------------------------|--|
| Name (in English) |          |  |               | Recent<br>Passport<br>Photo |  |
| Name (in Chinese) |          |  |               |                             |  |
| HKID Card Number  |          |  |               |                             |  |
| Nationality       |          |  | Date of Birth |                             |  |
| Marital Status    |          |  | Age           | Gender                      |  |
| Contact number    | (Mobile) |  | (Home)        |                             |  |
| E-mail address    |          |  |               |                             |  |
| Address           |          |  |               |                             |  |

### Education and Academic Qualifications

| Duration of Study<br>(MM/YY-MM/YY) | Name of Institute | Qualification<br>obtained | Date of Award<br>(MM/YY) | Verified copies<br>(Office use) |
|------------------------------------|-------------------|---------------------------|--------------------------|---------------------------------|
|                                    |                   |                           |                          |                                 |
|                                    |                   |                           |                          |                                 |
|                                    |                   |                           |                          |                                 |
|                                    |                   |                           |                          |                                 |

## Working Experience

| Duration of Work<br>(MM/YY-MM/YY) | Name of Organization / Employer | Position Held | Last Salary (HK\$) |
|-----------------------------------|---------------------------------|---------------|--------------------|
|                                   |                                 |               |                    |
|                                   |                                 |               |                    |
|                                   |                                 |               |                    |
|                                   |                                 |               |                    |
|                                   |                                 |               |                    |
|                                   |                                 |               |                    |

## Supplementary Information

|                 |                      |
|-----------------|----------------------|
| Expected Salary | HK\$ _____ per month |
| Date Available  | _____                |
|                 |                      |

## Declaration

|  |                 |
|--|-----------------|
| I declare that the information and documents provided in this application are, to my best knowledge, accurate and complete. I understand that my application will be disqualified if any information and document provided is found to be false. |                 |
| Date _____   | Signature _____ |