

Reference



letter

and testimonial



Range

- DSE: G10-G12
- IBDP: G11-G12



Testimonial

- School exam results
 - Extra-curricular activities
 - Services
 - Awards



Format of item

- * Name (year)
- * Chronological (from far to close)
- * Translate the Chinese name to English



Concept

- * Selling points of YOU!
- * World, Hong Kong, School, Individual
- * Long term commitment preferred
- * Or just
- * Each category, maximum five items; minimum two items



Extra-curricular activities

- * Non-service, non-award
- * Balance between types
- * International exchange, sports team, student union, outside programme, ...



Services

- * Basic: China Visit, Flag selling
- * Prefect team, Uniform team, Elderly service, Campaign, ...



Awards

- * Exam: IGCSE, Music grade exam
- * School exam award
- * Competition (participation is OK)



Reference letter

- * Detailed description of
1 activity, 1 service and 1 award
- * At LEAST one!
- * What have you done?
- * Which skill have you shown?
- * Give class teacher info
- * Special request: Contact class
teacher